



# W.A.C.E.M.S.

**Western Arizona Council of Emergency Medical Services**  
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## WACEMS Regular Meeting Minutes, May 10, 2007, Lake Havasu City, AZ

### PRESENT

Jake Barlow – Vice President  
Sue Kern – KRMCC  
Cesar Mora – San Luis Fire  
Kimberly Briggs – ADHS  
Rudy Barboa – Golden Valley Fire  
Brian Weldrum – Colorado City Fire  
Kristen Terry – Valley View Medical Center  
Joan Shelby – MCC  
Scott Steele – TriState Care Flight  
Terry Mullins - ADHS

Mike Caswell – Secretary  
Jerry Stein – MCC  
Al Masse – Tri Valley Ambulance  
Bill Johnston – Kingman Fire  
Harry Nystedt – Golden Valley Fire  
Theil Cooke – Colorado City Fire  
Mel Sorensen – Mohave Valley Fire  
Ken McLaughlin – Hualapai Valley Fire  
John Valentine – River Medical

Kimi Locke – Treasurer  
Rod Reed – ED  
Jose Lizarraga – Quartzsite Fire  
Jason Cramer – Buckskin Fire  
Glen Jeffs – Colorado City Fire  
Shawn Lawless – Golden Shores  
Jason Marmolejo – WARMC  
Cheri Paronto – TriState Care  
Ed Armijo – ADHS

### CALL TO ORDER

Vice President Jake Barlow called the meeting to order at 1007. Jake introduced the personnel present from the Bureau of EMS, and also the BoundTree representatives present. Jake next announced that WACEMS President Harry Nystedt had resigned from his position as he is retiring from Golden Valley and moving out of state.

### APPROVAL OF MINUTES

Minutes from March 8, 2007 were presented. Motion by Sue Kern to accept the minutes as written. Vote was unanimous to approve.

### REPORTS

- a. President's Report. Jake Barlow asked that a letter be sent to the state regarding Harry Nystedt's resignation. Jake spoke about the upcoming AEMS Odyssey EMS conference to be held in Mesa, cost is \$105 per person and it is a very good EMS conference.
- b. Treasurer's report. Rod Reed presented and explained the WACEMS Profit and Loss and General Ledger reports for July 1, 2007 through May 9, 2007. Copies were available. Motion by Bill Johnston to accept the Treasurers Report as stated. Vote was unanimous to approve.
- c. ADHS report. Terry Mullins reported. Terry thanked the region for its responses to the ACS pre-review questionnaire. He also reminded the region to identify and send three representatives to the ACS review meetings in June. Terry stated that Harry Nystedt had forwarded his letter of resignation to the state, and they will work to ensure a replacement is appointed to the EMS Council in as timely a manner as possible. Terry next spoke regarding upcoming EMS Week activities. On Monday of EMS Week, there will be a proclamation from the Governor, and a news briefing. On Wednesday there will be an exhibition of EMS care techniques using "sim man" mannequins. On Friday materials will be passed out at local hospitals. Terry reminded everyone of the upcoming Odyssey Conference sponsored by AEMS. Terry next spoke concerning the regional contracts for the upcoming fiscal year, stating that they were designed to help the regions prioritize

tasks and work in concert with the state, and that BEMS is committed to working with the regions rather than against. Terry had a question from Jake Barlow asking if the region's EMS Council representative must be the regional President. Per Ed Armijo, the region has one representative on the EMS Council, and the region must decide who to send, but it does not have to be the President.

### **COMMITTEE REPORTS & ACTION ITEMS**

- a. Education Committee. Sue Kern reported that the committee had received education requests totaling \$7150.00. Requests included; \$2000 for a capnography class at Buckskin Fire, \$5000 for legal documentation class to be held in Bullhead City, and \$150 from Tri-Valley Ambulance for an EMT refresher. Sue Kern made a motion to approve the requests as stated, vote was unanimous to approve.
- b. Equipment/Resource Committee. Bill Johnston reported that the committee had received equipment requests totaling \$576 from Quartzsite Fire for replacement hydraulic hoses for an extrication unit. Bill Johnston made a motion to approve the requests as stated, vote was unanimous to approve.

### **OLD BUSINESS**

- a. AED Grant. Rod Reed reported on the status of this project. All AED's have been distributed, and all paperwork has been received. The only outstanding item is that a couple of agencies that received AED's still need to register with SHARE.
- b. Data Collection Project. Terry Mullins reported that the state would like to look at EMS data collection within the state, and evaluate the effectiveness, and possible move in new directions. All data should be alike, and there is a need to study what's being done and agree on formats. The state is not receiving any data from EMS providers yet. Jake Barlow reported on an item from the April Executive Board meeting regarding buying computers to help with EMS data collection for Golden Shores Fire and Colorado City Fire. Motion by Sue Kern to ratify the Executive Board's decision and sponsor Golden Shores and Colorado City for approximately \$5000 towards the computers. Vote was unanimous to approve. Rod Reed reported that immediately following this meeting, HealthEMS training will be held for these two agencies, and they should be up and running within the next month. Rod also reported that the region's administrative plan had identified bringing two to three agencies on line with HealthEMS this year, and that these two agencies would bring the total to six.
- c. EMSC Committee. Sue Kern reported on the committee's most recent meeting. Information was shared on the top lethal injuries for children in Arizona. The upcoming pediatric seminar in October in Phoenix was discussed, and funds will be added to the regional contract to send members to the conference. A survey of equipment on ambulances has shown that pediatric equipment is compliant with national standards. Also Dr. Woodward, chair of the EMSC Committee, is now on the EMS Council.
- d. ACS Trauma System Review. The upcoming ACS statewide trauma system review was briefly discussed, including the agenda for the June meetings. Jake Barlow, Rod Reed, and Jerry Stein will represent WACEMS during this event.

## **NEW BUSINESS**

- a. Bylaws. Rod Reed reported on this item. The bylaws were last updated five years ago, so they are due for review. Changes recommended included; the number of officers necessary for a general meeting quorum to exist to change from two to one, the procedure for replacing an officer who resigned, and deleting the Base Station Managers Committee. Sue Kern made a motion to adopt the changes as stated, seconded by Jerry Stein. Vote was unanimous to approve. Redlined copy attached to file copy of minutes for reference.
- b. Data Collection Committee. Rod Reed reported that next years regional contract includes a task to “assist the Bureau in determining the status of CON ambulance EMS data collection in the region and state.” Once the Bureau collects and summarizes the information from each of the regions, a regional representative is required to participate in a state meeting to discuss the findings. Motion by Mel Sorensen to have Rod Reed represent WACEMS on this project. Vote was unanimous to approve.
- c. EMS Statewide Pandemic Influenza Plan. Rod Reed reported on another item in next year’s regional contract, “Assist the Bureau in the development of an EMS annex to Statewide Pandemic Influenza plan.” The region is required to identify an individual to represent WACEMS at meetings on this item. John Valentine made a motion that Bill Johnston represent WACEMS at these meetings. Vote was unanimous to approve.
- d. Statewide EMS and Trauma Care Protocols. Rod Reed reported on another item in next year’s regional contract, “Assist the Bureau in the revision of the 1995 Statewide Medical Standards for Non-Physician Treatment and Triage of Patients Requiring Emergency Medical Services.” Motion by John Valentine that Scott Steele and Sue Kern represent WACEMS at these meetings. Vote was unanimous to approve.
- e. EMSC Pediatric Symposium. Rod Reed reported on another item in the regional contract that requires WACEMS to sponsor five members to attend an EMSC pediatric symposium to be held in Phoenix during October of this year. The Bureau has added an additional \$1000 to next year’s budget to help defray costs. There was no action on this item and it was deferred to the July general meeting.
- f. Elections. Sue Kern reported that the positions of Vice President and Treasurer are open for the next term starting July 1, 2007 through June 30 2009. Bill Johnston was nominated and accepted the nomination for Vice President. As Bill was the only nomination, Jerry Stein made a motion to close nominations and accept Bill Johnston by acclamation. Vote was unanimous to approve. Kimi Locke was nominated for the position of Treasurer. Kimi was the only nomination, and a motion was made by Mel Sorensen to close nominations and accept Kimi Locke by acclamation. Vote was unanimous to approve. Motion by Sue Kern to ratify the Executive Board’s decision to appoint Jake Barlow as President to fill Harry Nystedt’s spot, vote was unanimous to approve.
- g. Awards. Jake Barlow presented Harry Nystedt with an award, and thanked him for his many years of assistance to WACEMS and EMS. Next, Jake presented Sue Kern with an award, and thanked her for her many years of assistance to WACEMS and EMS in the Western Region.

## **ANNOUNCEMENTS**

- a. Next WACEMS Executive Board meeting will be via telephone conference call on June 7, 2007 at 1300.
- b. Next regular WACEMS meeting will be held on July 12, 2007 at 1000. The location will be the Pine Lake Fire Department.

## **ADJOURNMENT/LUNCH**